

# National Chengchi University Application Form for Early Recommence of Study

Name		Sex		Date of Birth	(Day/Month/Year)	Student ID		
Department and Year	Department (Institute)  Section (class)	Year	Contact address after recommended	Address:  Contact number: (     )  <b>[Leave blank if contact information is unchanged]</b>				
Reason for original application	<input type="checkbox"/> Suspension of study <input type="checkbox"/> Retention of accepted student status <input type="checkbox"/> Maintenance of admission qualifications	Deadline for original application	From     semester of academic year  To     semester of academic year		Earlier recommending time	semester of academic year		
Seal of handling department	Handling department (institute)	Chinese Student Advising Section	Living Guidance & Overseas <b>(Only male students and overseas Chinese students need to apply)</b> (Please submit the original copy of Certificate of Position, Physical Report, or a copy of Administrative Discharge) [3rd floor of the Administration Building]					

Office of International Cooperation	(Only foreign students need to apply)	Registration Section Representative	<p><b>Status</b></p> <p>Student is permitted to recommence in the _____ semester of the _____ academic year</p> <hr/> <p>Notify the undergraduate co-ordinator</p>	Section Head of Registration Section	
Remarks	<p>I. Please acquire seals from each department, and send them to the Registration Section to process</p> <p>II. To apply for early recommencing, apply before the deadline of the add-drop period in the semester of intended return.</p> <p>III. After the approval of this recommencing application the recommencing process is complete. After the recommencing process, registration should be done within the period of the regulation. (if delayed, follow the procedure of delayed registration)</p> <p>IV. Students who have maintained their admission qualifications that are recommencing earlier due to the absence of retention reasons are limited to applying during the 1st semester (in August) and cannot apply to recommence in the 2nd semester.</p>				

# National Chengchi University Power of Attorney for Certificates

I, \_\_\_\_\_ hereby designate \_\_\_\_\_ as my proxy  
to apply for \_\_\_\_\_.

Recipient

Registration Section, Office of Academic Affairs

Signature: \_\_\_\_\_

(Day/Month/Year) \_\_\_\_\_

Copy of ID

Paste copy of the front of applicant's ID

Paste copy of the back of applicant's ID

Paste copy of the front of proxy's ID

Paste copy of the back of proxy's ID

Remarks: If you apply in person, you do not have to fill out the Power of Attorney for Certificates, just present your ID for verification.